

17 January 1977

MEMORANDUM FOR: Mr. John Wallaur
Carter/Mondale Transition Team

FROM : Mr. Theodore C. Sorensen

SUBJECT : Transition Expenses Payable to CIA

Enclosed is a statement delivered by Mr. John F. Blake, Deputy Director for Administration for the Central Intelligence Agency with respect to charges for meals incurred by myself and my advisors in connection with my designation as Director of Central Intelligence.

Please make a check in the amount of \$71.95, the full amount due, payable to the Treasurer of the United States and forward it to Mr. Blake at the following address:

Central Intelligence Agency
Washington, D. C. 20505

Theodore C. Sorensen
Theodore C. Sorensen

cc: Mr. John F. Blake
Deputy Director for Administration
Central Intelligence Agency

Enclosure a/s

Mailing Address:

Box 2600
Washington, D. C.

*Succession
Dec 1976*

4 January 1977 (Lunch)

Mr. Theodore Sorensen \$ 1.75

(Dinner)

10 January 1977

Mr. Theodore Sorensen \$ 3.60

12 January 1977 (Dinner)

Mr. Theodore Sorensen \$ 3.60
Mr. Marshall Smith \$ 3.60

15 January 1977 (Breakfast)

Mr. Theodore C. Sorensen \$ 1.50
Mr. Clark Clifford 1.50
Mr. Marshall Smith 1.50
Mr. Arthur Liman 1.50
Mr. Mark Alcott 1.50

(Lunch)

Mr. Sorensen \$ 1.75
Mr. Liman 1.75
Mr. Alcott 1.75
Mr. Smith 1.75

(Dinner)

Mr. Sorensen \$ 3.60
Mr. Liman \$ 3.60
Mr. Alcott \$ 3.60
Mr. Smith \$ 3.60

16 January 1977 (Breakfast)

Mr. Sorensen \$ 1.50
Mr. Liman \$ 1.50
Mr. Alcott \$ 1.50
Mr. Smith \$ 1.50

16 January 1977 (continued) Lunch \$47.45

Mr. Theodore Sorensen	\$ 3.00
Mrs. Theodore Sorensen	\$ 3.00
Mr. Jack Watson	\$ 3.00
Mr. Arthur Liman	\$ 3.00
Mr. Mark Alcott	\$ 3.00
Mr. Marschall Smith	\$ 3.00
Mr. Rick Neustadt	\$ 3.00

13 January 1977 (Lunch)

Mr. Sorensen	\$ 1.75
Mr. Smith	\$ 1.75

GRAND TOTAL: \$71.95

Total Breakfasts:	\$13.50
Total Lunches :	\$33.25
Total Dinners :	\$25.20
	<u>\$71.95</u>



EMPLOYEE BULLETIN

EB No. 564

17 January 1977

Mr. Sorensen asked me this afternoon to convey word of his "tremendous impression" of the very high quality of the personnel in CIA. He particularly appreciates the efforts of those who invested so many long hours in helping him to prepare his planned entry into the position of DCI. He asked that all those involved at all levels from Deputy Directors to Dining Room Staff be given this word and he told me that he wished all of us in the Agency all the best for the future.

STAT

[Redacted]
E. H. Knoche
Deputy Director of Central Intelligence

Distribution: All Employees